

A meeting of the

## **WECA Overview & Scrutiny Committee**

will be held on

**Date: Wednesday, 18 March 2020**

**Time: 10.30 am**

**Place: Council Chamber, Bristol City Hall, College Green, Bristol BS1 5TR**

Notice of this meeting is given to members of the West of England Overview & Scrutiny Committee as follows:

Cllr Brian Allinson, South Gloucestershire Council  
Cllr James Arrowsmith, South Gloucestershire Council  
Cllr John Ashe, South Gloucestershire Council  
Cllr Stephen Clarke, Bristol City Council  
Cllr Winston Duguid, Bath and North East Somerset Council  
Cllr Geoff Gollop, Bristol City Council  
Cllr Gary Hopkins, Bristol City Council  
Cllr Carole Johnson, Bristol City Council  
Cllr Brenda Massey, Bristol City Council  
Cllr Hal MacFie, Bath and North East Somerset Council  
Cllr Mhairi Threlfall, Bristol City Council

Copies to North Somerset Council representatives: Cllr Mike Bird, Cllr Peter Crew, Cllr Huw James

**Enquiries to:**

Ian Hird, Democratic Services & Scrutiny Manager  
West of England Combined Authority Office  
3 Rivergate  
Temple Quay  
Bristol, BS1 6EW  
Email: [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)  
Tel: 0117 332 1486

**Members of the public may:**

- Attend all WECA committee and sub-committee meetings unless the business to be dealt with would disclose 'confidential' or 'exempt' information.
- Inspect agendas and public reports five clear working days before the date of the meeting
- Inspect agendas, reports and minutes of WECA committees and sub-committees for up to six years following a meeting.
- Inspect background papers used to prepare public reports for a period of up to four years from the date of the meeting.
- Have access to the public register of names, addresses and wards of all councillors sitting on WECA committees and sub-committees with details of the membership of all committees and sub-committees.
- Have a reasonable number of copies of agendas and reports (relating to items to be considered in public) made available to the public attending meetings of WECA committees and sub-committees
- Have access to a list setting out the decisions making powers the WECA has delegated to their officers and the title of those officers.
- Copy any of the documents mentioned above for which there is a right of access. There is a charge of 15p for each side of A4, subject to a minimum charge of £4.
- For further information about this agenda or how the authority works, please contact Democratic Services, telephone 0117 3321486 or e-mail: [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)

**Guidance for press and public attending this meeting**

The Openness of Local Government Bodies Regulations 2014 mean that any member of the public or press attending this meeting may take photographs, film or audio record proceedings and may report on the meeting including by use of social media (oral commentary is not permitted during the meeting as it would be disruptive). This will apply to the whole of the meeting except where there are confidential or exempt items, which may need to be considered in the absence of the press or public.

If you intend to film or audio record this meeting please contact the Democratic Services Officer named on the front of the agenda papers beforehand, so that all necessary arrangements can be made.

Some of our meetings are webcast. By entering the meeting room and using the public seating areas you are consenting to being filmed, photographed or recorded. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

An archived recording of the proceedings will also be available for viewing after the meeting. The Combined Authority may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

To comply with the Data Protection Act 2018, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

# AGENDA

## 1. WELCOME AND INTRODUCTIONS

## 2. APOLOGIES FOR ABSENCE

## 3. MEMBERSHIP

To note that Cllr Peter Crew has replaced Cllr Nigel Ashton as a North Somerset representative.

## 4. DECLARATIONS OF INTEREST

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

## 5. MINUTES OF PREVIOUS MEETING

5 - 10

To confirm the minutes of the previous meeting of the committee as a correct record.

## 6. ITEMS FROM THE PUBLIC (QUESTIONS; PETITIONS; STATEMENTS)

### Questions:

Any member of the public can submit a maximum of 2 written questions. Questions should be addressed to the Chair of the committee and sent to [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)

For the 18 March meeting, questions must be submitted and received by the deadline of 5.00 pm on Thursday 12 March 2020 at latest. Under the direction of the Chair, wherever possible, written replies to questions will be sent to questioners by the end of the working day prior to the meeting.

### Petitions / statements:

Any member of the public may present a petition or make a statement at this meeting. Details of petitions / written statements should be sent to [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)

For the 18 March meeting, petition details / written statements must be submitted and received by the deadline of 12 noon on Tuesday 17 March 2020 at latest.

Please note that one statement per individual is permitted. Statements will be listed for the meeting in the order of receipt. In presenting a statement at the meeting, members of the public are generally permitted to speak for up to 3 minutes each if they so wish. The total time available for the public session at this meeting is 30 minutes. Within the time available, every effort will be made to enable individuals to verbally present their statements; at the discretion of the Chair, speaking time may sometimes be reduced depending on how many public items are received.

Please note that all public items will be circulated in advance of the meeting to the committee members.

## 7. CHAIR'S BUSINESS / ANNOUNCEMENTS

## 8. REVIEW OF 20 MARCH WECA COMMITTEE AND WEST OF ENGLAND JOINT COMMITTEE REPORTS

11 - 18

Report enclosed.

